INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS For the Year Ended June 30, 2017

TABLE OF CONTENTSJune 30, 2017

Independent Auditor's Report	
Statement of Financial Position	
Statement of Activities	
Statement of Cash Flows	
Statement of Functional Expenses	
Notes to the Financial Statements	



CliftonLarsonAllen LLP CLAconnect.com

INDEPENDENT AUDITOR'S REPORT

Board of Directors Inland Valley Council of Churches dba Inland Valley Hope Partners

We have audited the accompanying financial statements of Inland Valley Council of Churches dba Inland Valley Hope Partners (the Organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Board of Directors Inland Valley Council of Churches dba Inland Valley Hope Partners

Opinion

In our opinion, the financial statements referred to on page one present fairly, in all material respects, the financial position of the Organization as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

The 2016 financial statements were audited by Vicenti, Lloyd, and Stutzman LLP, whose practice became part of CliftonLarsonAllen LLP as of June 1, 2017, and whose report dated September 26, 2016, expressed an unmodified opinion on those statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP Glendora, CA October 16, 2017

STATEMENT OF FINANCIAL POSITION June 30, 2017 With comparative totals at June 30, 2016

	2017	2016
Assets		
Current assets:		
Cash and cash equivalents	\$ 182,075	\$ 238,023
Grants receivable	179,322	70,374
Prepaid expenses	5,397	10,721
Contributions receivable	29,299	54,520
Investments, at fair value (Note 3)	265,974	228,853
Total current assets	662,067	602,491
Property and equipment, net (Note 4)	595,726	623,111
Total assets	\$1,257,793	\$1,225,602
Liabilities and net assets		
Current liabilities:		
Accounts payable	\$ -	\$ 3,508
Accrued liabilities	27,849	19,958
Capital lease obligation - current (Note 8)	4,404	4,404
Notes payable - current (Note 5)	39,588	56,529
Total current liabilities	71,841	84,399
Capital lease obligation - non-current (Note 8)	4,279	9,232
Notes payable - non-current	200,000	200,000
Total Liabilities	276,120	293,631
Net Assets		
Unrestricted - undesignated	188,304	203,167
Unrestricted - board designated reserve	9,858	42,315
Unrestricted - property and equipment, net	595,726	623,111
Temporarily restricted	187,785	63,378
Total net assets	981,673	931,971
Total liabilities and net assets	\$1,257,793	\$1,225,602

STATEMENT OF ACTIVITIES For the year ended June 30, 2017 With comparative totals for the year ended June 30, 2016

			Temporarily		Total		Total	
	Unrestricted		 Restricted		2017		2016	
Public support and revenue								
Public support								
Contributions	\$	174,718	\$ -	\$	174,718	\$	227,183	
In-kind donations		303,967	-		303,967		291,906	
Foundations and organizations		228,378	74,000		302,378		243,408	
United Way		17,500	-		17,500		17,500	
Government grants		380,549	118,431		498,980		323,204	
Special events		113,189	 -		113,189		122,338	
Total public support		1,218,301	 192,431		1,410,732		1,225,539	
Revenue								
Rental income and fees		12,000	-		12,000		12,000	
Farmer's Market		37,088	-		37,088		28,391	
Interest income		227	-		227		332	
Investment return, net (Note 3)		28,351	-		28,351		2,583	
Miscellaneous		2,400	 		2,400			
Total revenue		80,066	 		80,066		43,306	
Total public support and revenue		1,298,367	 192,431		1,490,798		1,268,845	
Net assets released from restrictions		68,024	 (68,024)		-		-	
Total public support, revenue, and								
net assets released from restrictions		1,366,391	 124,407		1,490,798		1,268,845	
Expenses								
Program services								
Food Security		671,026	-		671,026		648,321	
Housing		524,897	-		524,897		479,537	
Farmer's Market		52,484	 -		52,484		42,643	
Total program services		1,248,407	 -		1,248,407		1,170,501	
Support services								
Management and general		89,206	-		89,206		89,036	
Fundraising		103,483	 -		103,483		103,370	
Total support services		192,689	 -		192,689		192,406	
Total expenses		1,441,096	 -		1,441,096		1,362,907	
Change in net assets		(74,705)	124,407		49,702		(94,062)	
Net assets, beginning of the year		868,593	 63,378		931,971		1,026,033	
Net assets, end of the year	\$	793,888	\$ 187,785	\$	981,673	\$	931,971	

STATEMENT OF CASH FLOWS For the Year Ended June 30, 2017 With comparative totals for the year ended June 30, 2016

	2017		 2016	
Cash flows from operating activities:				
Change in net assets	\$	49,702	\$ (94,062)	
Adjustments to reconcile change in net assets to net cash flows				
from operating activities:				
Depreciation		37,686	37,749	
Unrealized (gain)/loss on investments		(20,332)	8,008	
Change in operating assets:				
Grants receivable		(108,948)	17,451	
Contributions receivable		25,221	(34,010)	
Deposits and prepaid expenses		5,324	(10,721)	
Change in operating liabilities:				
Accounts payable		(3,508)	3,060	
Accrued liabilities		7,891	 (851)	
Net cash flows from operating activities		(6,964)	 (73,376)	
Cash flows from investing activities:				
Purchases of fixed assets		(10,301)	(21,464)	
Purchases of investments		(16,789)	 (21,970)	
Net cash flows from investing activities		(27,090)	 (43,434)	
Cash flows from financing activities:				
Payment of capital lease obligations		(4,953)	(4,955)	
Payment of notes payable		(16,941)	(19,004)	
Net cash flows from financing activities	_	(21,894)	 (23,959)	
Net change in cash and cash equivalents		(55,948)	(140,769)	
Cash and cash equivalents at the beginning of the year		238,023	378,792	
Cash and cash equivalents at the end of the year	\$	182,075	\$ 238,023	
Supplemental disclosure of cash flow information:				
Cash paid for interest on notes payable	\$	1,059	\$ 1,622	

STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2017 With comparative totals for the year ended June 30, 2016

		Program	Services		Sı	ipport Servic	es	Total E	xpenses
	Food		_	Total			Total		
	Security	Housing	Farmer's	Program	Mgmt &	Fund-	Support		
	Programs	Program	Market	Expenses	General	raising	Expenses	2017	2016
Salaries expense	\$ 154,964	\$ 131,719	\$ 3,874	\$ 290,557	\$ 50,363	\$ 46,489	\$ 96,852	\$ 387,409	\$ 398,960
Employee benefits expense	23,506	19,980	588	44,074	7,639	7,052	14,691	58,765	54,894
Payroll taxes	12,598	10,708	315	23,621	4,095	3,779	7,874	31,495	31,802
Total personnel expenses	191,068	162,407	4,777	358,252	62,097	57,320	119,417	477,669	485,656
Automobile expenses	11,159	-	-	11,159	-	-	-	11,159	13,092
Board/volunteer/staff dev.	250	1,230	250	1,730	250	250	500	2,230	5,420
Direct client services	348,631	245,515	19,641	613,787	-	-	-	613,787	548,654
Occupancy	41,480	53,680	2,440	97,600	9,760	14,640	24,400	122,000	117,543
Office/technology	32,189	22,271	1,782	56,242	13,363	19,590	32,953	89,195	90,247
Professional services	22,414	22,414	22,414	67,242	3,736	3,736	7,472	74,714	47,759
Special events/marketing	23,835	17,380	1,180	42,395		7,947	7,947	50,342	54,536
Total non-personnel expenses	479,958	362,490	47,707	890,155	27,109	46,163	73,272	963,427	877,251
Total functional expenses	\$ 671,026	\$ 524,897	\$ 52,484	\$ 1,248,407	\$ 89,206	\$ 103,483	\$ 192,689	\$ 1,441,096	\$ 1,362,907

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities – The Organization was organized in 1968 and is comprised of member churches that work with synagogue, businesses, and community groups to address hunger and homelessness in the community. The Organization provides hunger, shelter, and transitional housing programs for families and individuals in need and seeks to build client self-sufficiency through the following programs:

- Direct food assistance
- Emergency housing
- Advocacy support
- Classes in budgeting, tenant rights, and parenting; drug and alcohol education
- Weekly support groups; counseling

The Organization also sponsors a certified farmer's market to assist local farmers.

Cash and Cash Equivalents – The Organization defines its cash and cash equivalents to include only cash on hand, demand deposits, and liquid investments with original maturities of three months or less.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosures. Accordingly, actual results could differ from those estimates.

Basis of Accounting – The financial statements have been prepared on the accrual method of accounting and accordingly reflect all significant receivables and liabilities.

Functional Allocation of Expenses – Costs of providing the Organization's programs and other activities have been presented in the statement of functional expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services by a method that best measures the relative degree of benefit.

Basis of Presentation – The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States as prescribed by the Financial Accounting Standards Board.

Net Asset Classes – The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. Net assets of the Organization consist of the following:

• Unrestricted: All resources over which the governing board has discretionary control to use in carrying on the general operations of the Organization. As a prudent fiscal steward, the Board has also designated reserves, which are considered emergency operating reserves.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

• Temporarily restricted: These net assets are restricted by donors to be used for specific purposes. Temporarily restricted net assets at June 30, 2017 consisted of:

\$ 10,000
1,000
105
20,000
34,616
83,815
25,000
13,249
\$ 187,785
\$

• Permanently restricted: These net assets are permanently restricted by donors and cannot be used by the Organization. The Organization does not currently have any permanently restricted net assets.

Grants Receivable – Grants receivable represent amounts due from governmental agencies. Management believes that all receivables are fully collectible, therefore no provisions for uncollectible accounts were recorded.

Contributions Receivable – The Organization is the beneficiary of a life income plan established through the Presbyterian Church (U.S.A.) Foundation. The amount of the annuities represents the current fair value of the account, reduced by the estimated actuarial liability necessary to meet the future payments to the life income beneficiaries. This amount has been reflected as a contribution receivable in the Statement of Financial Position. Contributions receivable also includes community development grants and donations. Management believes that all receivables are fully collectable, therefore no provisions for uncollectible accounts were recorded.

Property and Equipment – Property and equipment are stated at cost if purchased or at estimated fair market value if donated. Such donations are recorded as unrestricted unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. Depreciation is provided on a straight-line basis over the estimated useful lives of the asset. The Organization capitalizes all expenditures for land, buildings and equipment in excess of \$1,000.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Comparative Totals – The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

Contributed Assets & Services – Contributions of donated non-cash assets are recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair values in the period received.

Investments – Investments are recorded at fair market value. Both unrealized gains and losses from the fluctuation of market value and realized gains and losses from the sale of investments are reflected in the statement of activities if they are material.

Compensated Absences – Accumulated unpaid employee vacation benefits are recognized as a liability of the Organization. The current portion of the liability, if material, is recognized at year-end. The entire compensated absences liability is reported under accrued liabilities in the statement of financial position. Employees of the Organization are paid for days or hours worked based upon Board approved schedules which include vacation. Sick leave and vacation is accumulated to a maximum of two years. Sick leave with pay is provided when employees are absent for health reasons.

Revenue Recognition – Revenues are received primarily from contributions and government grants. Unrestricted revenue is recognized as revenue in the year pledged. Contributions restricted by the donor for a specific purpose are deemed to be earned and reported as revenue when the gift is received or pledged. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Grants and Contracts - The liability and related expenses for grants and contracts are recorded when incurred. Grant and contract revenues for cost reimbursement awards are recognized to the extent of the eligible expenses incurred.

Income Taxes – The Organization is a non-profit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The Organization is not required to file informational returns with the IRS because it is organized under religious statute. However, the Organization develops a pro forma informational return annually to satisfy its funder's requirements.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Evaluation of Subsequent Events – The Organization has evaluated subsequent events through October 16, 2017, the date these financial statements were available to be issued.

NOTE 2: CONCENTRATION OF CREDIT RISK

The Organization places its temporary cash investments with high-credit, quality financial institutions. At times, such investments may be in excess of the Federal Deposits Insurance Corporation insurance limit. The Organization has not incurred losses related to these investments.

NOTE 3: <u>INVESTMENTS</u>

Investments are stated at fair value as follows:

	2017
	Cost Fair Value
Mutual funds (level 1)	<u>\$ 263,028</u> <u>\$ 265,974</u>
Total	<u>\$ 263,028</u> <u>\$ 265,974</u>
	2016
	Cost Fair Value
Mutual funds (level 1)	<u>\$ 235,275</u> <u>\$ 228,853</u>
Total	\$ 235,275 \$ 228,853

Levels 1 through 3 have been assigned to the fair value measurement of investments. The fair value level of measurement is determined as follows:

Level 1 - quoted prices in an active market for identical assets.

Level 2 - quoted prices for similar assets and market-corroborated inputs.

Level 3 - the organization's own assumptions about market participation, including assumptions about risk, developed based on the best information available in the circumstances.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 3: <u>INVESTMENTS</u>

All investment returns are classified as unrestricted. The following summarizes the investment return:

	2017			2016
Dividend income	\$	8,019	\$	10,591
Unrealized gain/(loss)		20,332		(8,008)
Total	\$	28,351	\$	2,583

NOTE 4: PROPERTY AND EQUIPMENT

Property and equipment are summarized as follows:

	2017	2016	
Nondepreciable assets:			
Land	\$ 152,385	\$ 152,385	
Total nondepreciable assets	152,385	152,385	
Depreciable assets:			
Buildings	347,615	347,615	
Leasehold improvements	299,922	299,922	
Equipment	149,638	139,338	
Vehicles	29,141	37,041	
Total depreciable assets	826,316	823,916	
Total property, and equipment	978,701	976,301	
Less: accumulated depreciation	(382,975)	(353,190)	
Total net book value	\$ 595,726	\$ 623,111	
Depreciation expense	\$ 37,686	\$ 37,749	

NOTE 5: NOTES PAYABLE

In January 2013, the Organization received a loan from Pacific Western Bank in the amount of \$150,000. The loan has an interest rate of 2.15% and an extended maturity date of January 19, 2017. The loan balance as of June 30, 2017 is \$39,588. The Organization has assigned a certificate of deposit in the amount of \$50,000 as collateral. This amount is included in the cash and cash equivalents section of the Statement of Financial Position.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 5: <u>NOTES PAYABLE</u>

In February 2013, the Organization obtained a promissory note payable to Richard D. Frame Charitable Remainder Unitrust for \$200,000. However, the irrevocable charitable trust also signed in February 2013, stated that the Organization will not have to pay principal or accrued interest during the life of the note. At the termination of the charitable trust, this promissory note will be forgiven, releasing the Organization of this debt.

NOTE 6: <u>PENSION PLAN</u>

The Organization has established a defined contribution pension plan for the benefit of its employees. The plan is contributory and is administered by the Organization. VOYA Financial is the plan custodian. Under the plan an employee may put a pre-tax amount into his/her account. The Organization matches employee contributions by 25% (up to 8% of the employee's annual salary). An employee must have one year of service to receive the employer match. The Organization contributed \$3,076 in matching contributions to the plan in 2017 and \$3,292 in 2016.

NOTE 7: <u>IN-KIND DONATIONS</u>

The Organization receives in-kind rent and utilities for shelter and rooms. The value of such in-kind donations is recorded as contribution revenue and occupancy expense. In addition, the Organization receives in-kind food, supplies, and counseling services. The value of such in-kind donations is recorded as contribution revenue. The value of in-kind rent, utilities, food, and services received for the year ended June 30, 2017 and 2016 was \$303,967 and \$291,906, respectively.

The Organization receives in-kind donations as follows:

- Supplies Various supplies and goods are received from Shelter Partnerships, Inc. and Dental Bizz. The value of such items is \$15,872.
- Food The Organization receives on average some 5,000 pounds of food from the USDA on a weekly basis. The estimated value of this food is \$259,085. In addition, many food drives were conducted during the year ended June 30, 2017.
- Services The Organization receives professional counseling services, the estimated value of these services is \$2,010.

NOTE 8: <u>COMMITMENTS AND CONTINGENCIES</u>

A) **Obligations Under Operating Leases**

Administrative and Shelter Offices – The Organization leases its administrative office space and shelter office space from First Christian Church for \$5,700 per month. Of this amount, an inkind donation of \$2,250 a month or \$27,000 a year is provided from the First Christian Church. The lease period is from July 1 through June 30, 2017.

NOTES TO THE FINANCIAL STATEMENTS For the year ended June 30, 2017

NOTE 8: COMMITMENTS AND CONTINGENCIES

Beta Center - The Beta Center site is leased from Pomona First Baptist Church at a shared expense contribution of \$300 per month toward utilities. The lease started on October 1, 2012 and the terms of the leases do not specify expiration dates and, as such, are considered month-to-month.

B) Obligations Under Capital Leases

The Organization has a capital lease agreement for equipment. The capitalized lease cost of the equipment was \$23,121. Capital lease amortization is included with depreciation expense in the statement of activities. No interest has been recorded as it is not material to the financial statements.

Future payments on this lease are as follows:

June 30,	
2018	\$ 4,404
2019	4,279
Total	\$ 8,683

C) <u>Contracts</u>

Amounts received or receivable from grantor agencies are subject to audit and review by the grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the Organization. The amount, if any, of expenses which may be disallowed by the grantor is not determinable although the Organization expects such amounts if any, to be immaterial.